

WILLOUGHBY ELEMENTARY SCHOOL

Student School Supply Order Form For 2026/2027

Please order online. If you'd like to make payment by cheque please mail to Teacher's File address below. **No forms will be collected by the school office.** Thank-you.

All cheques should be made payable to Teacher's File

5114 Rook Rd. Courtenay BC. V9J 1L9

Ph: 1-800-917-0009 fax: 250-897-3402

Email: tfileschoolsupplies@shaw.ca

Grade 4 supply bag (These items are included in the supply bag)		
SKU	Quantity	Description
20007	1	Labels, 80 Complimentary Personalized Labels (.5 x 1.75 in)
46740	1	Index Dividers - 5pk
006243	5	Duotangs-asstd colors Yel, Blu, Red, Grn, Purp
06049	1	Twin Pocket Portfolio
01196	3	9 x 7 Ruled , Exercise Book – 72 Pages
01219	1	9 x 7 Plain , Exercise Book – 72 Pages
568150b	1	Crayola Super Tip Washable Markers- 20pk
GG4432	2	Golden Goose HB Blue Pencils With White Eraser - 12 pk
B61669	3	40 g Crafty Beaver Glue Stick
303081	2	Crafty Beaver Premium Eraser (PVC Free)
30003	2	Sharpie Permanent Marker- Ultra fine
22725	1	H-Tone pen style Highlighter - yellow
12270	2	Extra Large Zippered Zip Bags
86674K	1	Expo Dry Erase Markers Fine Tip - 4 Assorted
		Standard Pack (Early bird discount applied):
		\$ 39.00

Teachers suggest the following items, but they are not included in the standard pack.

Please check off the additional items you need to purchase. Add the following amounts to your order payment.

SKU	Suggested	Description	Cost/Each	Ordered	Total
3147	1	1-1/2" Prestige "clear view" Binder with pockets- asstd colors	5.10		
5369	1	Vinyl Pencil Pouch	2.90		
6002	1	Crafty Beaver Coloured Pencils - 24 pack	4.75		
30001	2	Sharpie Permanent Marker- fine, black	2.00		
91165	1	6.5" H-Tone Soft Grip Scissor, Pointed Tip	3.55		
85030	1	H-Tone Plastic Ruler with cm, mm graduations	0.90		
B511002	1	Crafty Beaver Premium Sharpener - Large	1.80		
Taxes have already been included in prices			Additional Items: \$		
		Standard Pack (Early bird discount applied):		\$ 39.00	
		Total Payment Enclosed:			

School Name: Willoughby Elementary School	
School Phone: _____	School Fax: _____
Student Name: _____	Grade in Sept. Grade 4
Home Phone: _____	Email: _____
Payment Enclosed	
Cheque: <input type="checkbox"/> (Make cheques payable to: Teacher's File)	
Visa: <input type="checkbox"/> Master Card: <input type="checkbox"/> Card #: _____	Exp: _____

Additional items may be requested by your school teacher.

This receipt will be delivered along with your supplies.

A \$5.00 late processing fee will be charged for orders received after July 31.